



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**

**Tanggapan ng Manananggol Pambayan**  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**NOTICE OF AWARD**

15 July 2022

PHILCOPY CORPORATION  
793 JP Rizal Ave., Makati City  
[supplies@philcopy.net](mailto:supplies@philcopy.net)  
<jijettsantos@philcopy.net>

This is to inform you that the PAO Bid and Awards Committee (PBAC) resolved to recommend the procurement from your company through Direct Contracting the following item: **O ONE (1) UNIT OF KYOCERA MAINTENANCE KIT MK-1175; ONE (1) UNIT KYOCERA FK-1150; ONE (1) UNIT KYOCERA PARTS PULLEY SET SP FOR ECOSYS MODEL M2540DN/L, AS SPECIFIED UNDER PURCHASE REQUEST NO. 428-04-2022, FOR PAO-CARMONA, CAVITE DISTRICT OFFICE, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

The same recommendation for procurement being approved, you are hereby issued this Notice of Award to proceed with the subject procurement subject to posting of warranty security in accordance with the IRR of RA 9184.

Thank you very much and more power!

**For and by authority of the  
Chief Public Attorney:**

  
**SILVESTRE A. MOSINA**  
Deputy Chief Public Attorney



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**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 14 JULY 2022 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF REPLACEMENT PARTS FOR COPIER MODEL ECOSYS M2540DN/L AS SPECIFIED UNDER PURCHASE REQUEST NO. 428-04-2022, HELD AT THE PAO CENTRAL OFFICE VIA PBAC ZOOM MEETING

**RESOLUTION**

**RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF ONE (1) UNIT OF KYOCERA MAINTENANCE KIT MK-1175; ONE (1) UNIT KYOCERA FK-1150; ONE (1) UNIT KYOCERA PARTS PULLEY SET SP FOR ECOSYS MODEL M2540DN/L, AS SPECIFIED UNDER PURCHASE REQUEST NO. 428-04-2022, FOR PAO-CARMONA, CAVITE DISTRICT OFFICE, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

**WHEREAS**, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

**WHEREAS**, considering that the use of photocopiers and its corresponding parts is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

**WHEREAS**, in view of the fact that the subject machines of the requesting PAO Office are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

**WHEREAS**, since the parts needed to be replaced/repared are exclusively<sup>1</sup> provided by Philcopy Corporation (Philcopy) and the needed parts are critical components of the copiers, it is but proper that the same be immediately procured from the said entity;

**WHEREAS**, there is an approved budget for the contract of the subject procurement with a total amount of Twenty Four Thousand Six Hundred Five Pesos (Php 24,605.00)<sup>2</sup>;

**WHEREAS**, that after the conduct of a pre-procurement conference with the PBAC-Technical Working Group (PBAC-TWG) for their review and recommendation the details and specification of the subject procurement, this committee adopts the PAO-TWG's recommendation with the PAO-Supply Section justifying and proving that procurement of the subject item through its exclusive authorized distributor is most beneficial for the government as there is no substitute in the market offering a more advantageous terms considering the quality of the printing products and that the said distributor has the proper qualifications as supplier of the subject procurement in accordance with the law


**WHEREAS**, ultimately considering that the procurement of the mentioned items and the needed services for their installation are critical components exclusively supplied by PHILCOPY, BAC Member Atty. Rigel Salvador moved that the practicality and necessity in procuring the same through Direct Contracting in accordance with Section 50(c) in relation to ANNEX "H," NO. V, SUBSECTION (A)1-c of the IRR of RA 9184 is thus in order, duly seconded by BAC Member Atty. Alem Abeya;


<sup>1</sup> Certificate of Exclusivity of Philcopy


<sup>2</sup> Approved Budget for the Contract from the Financial Planning and Management Service

**NOW THEREFORE, WE,** the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of a DIRECT CONTRACTING UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184,** in purchasing from PHILCOPY the exigently needed ONE (1) UNIT OF KYOCERA MAINTENANCE KIT MK-1175; ONE (1) UNIT KYOCERA FK-1150; ONE (1) UNIT KYOCERA PARTS PULLEY SET SP FOR ECOSYS MODEL M2540DN/L, AS SPECIFIED UNDER PURCHASE REQUEST NO. 428-04-2022, FOR PAO-CARMONA, CAVITE DISTRICT OFFICE, SUBJECT TO POSTING OF WARRANTY SECURITY IN ACCORDANCE WITH RA 9184.

**APPROVED** this 14th day of July 2022 at the Public Attorney's Office (PAO) Central Office, 5<sup>th</sup> Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.


  
**ATTY. RONALD R. MACOROL**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Special Appealed Cases Unit

  
**ATTY. MARLON BUAN**  
Chairperson, PBAC  
Public Attorney V  
Regional Public Attorney  
PAO-Region IV-A

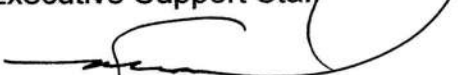
  
**ATTY. RONALD JEROME P. NIEVES**  
Vice-Chairperson, PBAC  
Public Attorney IV  
Officer-In-Charge  
Legal Research Service


**Acceded By: (The TWG)**

  
**MS. ALMA E. DOMAGO-LATOSA**  
Head, Technical Working Group (TWG)  
Director II  
Financial Planning and Management Service

  
**MR. THOR ARTHUR B. AVILLA**  
Member, Technical Working Group (TWG)  
Administrative Officer V  
Human Resource Management Service  
Administrative Service

  
**ATTY. ALEM-EMAN CHISUM L. ABEYA**  
Public Attorney III  
Member, PBAC  
Executive Support Staff

  
**ATTY. RIGEL A. SALVADOR**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Field Operations and Statistics Service

  
**DIR. MARILYN S. BOONGALING**  
Director II/ Officer-in-Charge  
PAO-Administrative Service

**Approved:**  
**For and by the authority**  
**Of the Chief Public Attorney**

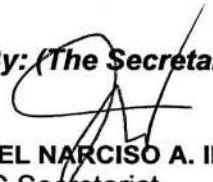
  
**SILVESTRE A. MOSING**  
Deputy Chief Public Attorney






**MR. MICHAEL M. MENDOZA**  
Member, Technical Working Group (TWG)  
Administrative Assistant III  
Cash Section  
Administrative Service


**Prepared By: (The Secretariat)**



**ATTY. MIGUEL NARCISO A. ILAGAN**  
Head, PBAC Secretariat  
Public Attorney III  
Executive Support Staff



**MR. CHRISTIAN A. BACAYCAY**  
Member, PBAC Secretariat  
Administrative Assistant III  
Supply Section, Administrative Service



**MS. CATALINA N. NUÑEZ**  
Member, PBAC Secretariat  
Statistician II  
Field Operations and Statistics Service



**ENGR. ANGELA M. MARAMAG-PRADO**  
Member, PBAC Secretariat  
Computer Programmer I  
General Services Division  
Administrative Service



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
**Tanggapan ng ManananggolPambayan**  
**Kagawaran ng Katarungan**  
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Control No: TRANS-2022-05\_073

May 06, 2022

**ATTY. MARLON E. BUAN**  
Chairperson – PAO-Bids and Awards Committee  
Regional Public Attorney  
PAO-CALABARZON

Sir:

Attached herewith is the approved Purchase Request needed by the  
PAO-Carmona, Cavite D.O. to wit:

PHILCOPY CORPORATION						
No.	PR No.	Requesting Office	Item Description	Quantity	Unit Price	Total Amount
1	428-04-2022	Carmona, Cavite D.O.	Kyocera Maintenance Kit MK-1175	1	11,760.00	11,760.00
			Kyocera FK-1150	1	10,980.00	10,980.00
			Kyocera Parts Pulley Set SP (Copier Model: ECOSYS M2540DN/L)	1	1,865.00	1,865.00
			Service Charge			
TOTAL						24,605.00

Prepared by:

**ANDRIAN H. MARASIGAN**  
Admin. Officer II

Certified Correct by:

**CARMELA L. FLORENDO**  
OIC-Supply Section

Noted by:

**DIR. MARILYN S. BOONGALING**  
Director II-Administrative Service

5.6.22 3:57 PM  
Engr. Angela M. Marasigan

## Appendix 60

REC'D: 1 TIME: 12

Fund Cluster 01

151





Sales Quotation No. 5330  
April 05, 2022

PUBLIC ATTORNEY'S OFFICE-CARMONA  
CARMONA DISTRICT OFFICE,  
BRGY MADUYA , CARMONA

Attention:

Dear Sir / Madam:

Thank you for allowing us to serve you. Based on the assessment of our Service Engineer, we are pleased to offer you our quotation for the immediate replacement of spare part/s & or consumables of your KYOCERA MULTI FUNCTION LASER COPIER ECOSYS M2540DN/L Serial No. VX88801171 as follows:

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
KYOCERA MAINTENANCE KIT MK-1175	1 SET	11,760.00	11,760.00
KYOCERA FK-1150	1 ASSEMBLY	10,980.00	10,980.00
KYOCERA PARTS PULLEY SET SP	1 PIECE	1,865.00	1,865.00
KYOCERA TONER TK-1175	1 PIECE	6,720.00	6,720.00

GROSS SALE 31,325.00

TOTAL FOB 31,325.00

PAYMENT C.O.D.  
TERMS:

VALIDITY: 30 days , thereafter price subject for final confirmation.

REMARKS: Delviery within ten (10) working days upon conformity.

This is just the initial assessment. Additional parts and/or consumables may be needed during the actual repair. Should you find the above acceptable, please send this back to us thru Fax No. 046 4320310 or email at philcavite@philcopy.net with your conformity on the space provided herein.

Thank you very much.

Very truly yours,

MR. ALLAN ARENAS  
Manager

S.E.: 0000  
SYS CRTL #: GOOSS-R9J6GHQBIE

CONFORME: \_\_\_\_\_  
Authorized Representative  
Signature over Printed  
Name / Date

PHILCOPY CORPORATION  
12-B Aguinaldo Hwy., Sampaloc, Dasmariñas 4114, \* Tel. No. 046 432 0365 \* Email Add.  
philcavite@philcopy.net

Dated this 8<sup>th</sup> day of April 2022

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**NOTARIAL CERTIFICATE**

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**Fred Kan & Co.**

Solicitors & Notaries  
3104-06 Central Plaza  
18 Harbour Road, Hong Kong

Tel: 2598 1318    Fax: 2588 1318

Ref: H8555/GEN/FK-FK



4<sup>th</sup> March 2022

Document reference: TD/PH/22030401

Philcopy Corporation

P.O. Box 5190, Philcopy Bldg.,

793, J. Rizal St., Makati,

Metro Manila, Philippines

Attention: Mr. Efren Lim Quidilla

President

Sworn Certificate of Guarantee

Exclusive Distributorship Agreement

We, KYOCERA Document Solutions Asia Limited appoint Philcopy Corporation as an exclusive distributor in marketing and servicing KYOCERA Document Solutions brand multi-functional products, laser printers and multi-functional peripheral, software solutions, including related consumables and spare parts in the Philippines. Therefore, Philcopy Corporation is responsible for sales and after sales service for the said products.

This certificate is valid till 31<sup>st</sup> March, 2023.

Yours faithfully,

KYOCERA Document Solutions Asia Limited



Takuma KIMURA, President

In witness of signature

(1) 

Motohiro SATO, Vice President

KYOCERA Document Solutions Asia Limited

(2) 

Hiroyuki UEDA, Director

KYOCERA Document Solutions Asia Limited

This Apostille only certifies the authenticity of the signature and the capacity of the person who has signed the public document, and, where appropriate, the identity of the seal or stamp which the public document bears. This Apostille does not certify the content of the document for which it was issued. To verify the issuance of this Apostille, see "https://www.judiciary.hk/en/court\_services\_facilities/apostille\_verification.html"

此項文件加簽僅就公共文件上簽署的真確性、簽署人的身分及，如適用的話，文件上的蓋章蓋印予以證明。此項文件加簽並不就文件的內容作出證明。就發出此文件加簽之查證，見 "https://www.judiciary.hk/zh/court\_services\_facilities/apostille\_verification.html"

APOSTILLE (Convention de La Haye du 5 octobre 1961)			
1. Country: 國家/地區		Hong Kong, China 中國香港	
This public document 此公共文件			
2. has been signed by 簽署人為		Kan Ka Chong Frederick	
3. acting in the capacity of 其行事的身分為		Notary Public 公證人	
4. bears the seal / stamp of 蓋有的蓋章/蓋印		Kan Ka Chong Frederick	
Certified 加簽證明			
5. at 在	High Court 高等法院	6. the 於	13 APR 2022 2022 年 04 月 13 日
7. by 由	Simon KWANG Registrar, High Court 鄭卓宏 高等法院司法常務官		
8. No 編號	18168 / 2022		
9. Seal / stamp: 蓋章/蓋印	10. Signature: 簽署		



Reference Code 參考編號: C85BEBA3

**TO ALL TO WHOM THESE PRESENTS SHALL COME :**

**I, FREDERICK KA-CHONG KAN,**

**of Hong Kong,**

**a Special Administrative Region of the People's Republic of China,**

**Notary Public**

duly authorised and qualified to practise in the Hong Kong Special Administrative Region of the People's Republic of China **DO HEREBY CERTIFY THAT:**

1. The paper writing annexed hereto is a Sworn Certificate of Guarantee Exclusive Distributorship Agreement dated 4<sup>th</sup> March, 2022 which was properly signed, for and on behalf of KYOCERA Document Solutions Asia Limited (京瓷辦公信息系統亞洲有限公司) (the "Company"), a company incorporated under the Companies Ordinance, Cap. 32, Laws of Hong Kong, by its director, Mr. Takuma KIMURA (holder of Japanese Passport bearing No. TR5627506); and
2. To the best of my knowledge and belief, the signature of the said Mr. Takuma KIMURA subscribed to the said Sworn Certificate of Guarantee Exclusive Distributorship Agreement is the signature of the said Mr. Takuma KIMURA which I have compared with his signatures on documents filed with the Companies Registry.

**IN TESTIMONY** whereof I have hereunto subscribed my name and affixed my Seal of Office this 8<sup>th</sup> day of April, Two Thousand and Twenty Two.

**FREDERICK KA-CHONG KAN**  
**Notary Public, Hong Kong SAR,**  
**Suites 3104-6, Central Plaza,**  
**18 Harbour Road,**  
**Hong Kong**

4775




## CERTIFICATION

**To Whom It May Concern:**

This is to certify that **PHILCOPY CORPORATION** is the exclusive distributor of **KYOCERA Digital Copiers**, its consumables (toners) and spare parts in the Philippines, and that we do not have sub dealer(s) selling at lower price(s) and for which no suitable substitute can be obtained elsewhere at more advantageous terms to the government that can approximate its quality and utility value performance.


For equipment items, we hereby certify that the maintenance service and spare parts are available and will be extended by our company or firm whenever needed.

Makati City, January 3, 2022

  
**EFREN LIM QUIDILLA**  
 President

**SUBSCRIBED AND SWORN** to before me this JAN 03 2022 at Makati City by Affiant exhibiting to me his SSS Number 33-1117297-0, that he is the same person who personally signed before me the foregoing Affiant and acknowledge that he executed the same.

Doc. No. 488  
 Book No. 87  
 Page No. 24  
 Series of 2022

  
**ATTY. JOSE LINO N. SUCION**  
 NOTARY PUBLIC FOR MAKATI CITY  
 UNTIL DECEMBER 31, 2021  
 EXTENDED PER B.M. NO. 3795  
 U-203 CARREON BLDG.  
 2746 ZENAJIDA ST. POBLACION MAKATI CITY  
 IBP NO. 169458/21/02/2022  
 PTR NO. 8851817/01/03/2022  
 MCLE COMPLAINT NO. VL0018184/2-28-19  
 ROLL NO. 60799  
 APPOINTMENT NO. M-223

**METRO MANILA BRANCHES**

- Angono, Makati
- J.P. Rizal Annex, Makati
- Las Piñas
- Ortigas
- SM Mall of Asia
- SM Megamall
- SM North EDSA
- West Triangle

**LUZON BRANCHES**

- Angeles
- Calamba
- Cavite
- Dagupan
- La Union
- Legazpi
- Lipa
- Lucena
- Malolos
- Naga
- Olongapo
- Puerto Princesa
- SM City Naga
- Cabanatuan

**VISAYAS BRANCHES**

- Mandaue, Cebu
- Ormoc
- Tacloban
- Tagbilaran, Bohol

**MINDANAO BRANCHES**

- Butuan
- Cagayan De Oro
- Davao
- Kidapawan
- Umketkai
- Ozamiz
- SM City Davao Annex
- SM Lanang Premier
- Tagum
- Zamboanga

Info@philcopy.net

www.philcopy.net



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE  
Revenue Region No. 8A – Makati City

TCBP NO. 08A-049-02-10-R0100-2022-M

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

## PHILCOPY CORPORATION

Name of Taxpayer

793 J.P. RIZAL AVENUE POBLACION MAKATI CITY

Address

**000-169-318-00000**

Taxpayer Identification Number

This is to certify that the above-mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this clearance.

Issued this **10th day of February 2022**

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL **FEBRUARY 10, 2023** ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON **FEBRUARY 8, 2022** UNDER EFPS PAYMENT TRANSACTION NO. **225863251**. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



*ANNE M. REYES*  
**ANNE M. REYES**

Officer-in-Charge, Collection Division



**WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website [www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html](http://www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html). Tax Clearance Certificate (for BIDDING PURPOSES) not listed/posted herein will be deemed to have originated from an illegal source.



REPUBLIKA NG PILIPINAS  
 KAGAWARAN NG PANANALAPI  
 KAWANHAN NG RENTAS INTERNAS  
 REVENUE REGION NO. 008 - MAKATI  
 REVENUE DISTRICT OFFICE NO. 049 - NORTH MAKATI

BIR  
Form  
No.  
Revised

**2303**

November 2014

OCN: 9RC0001270720E

Date: November 03, 2017

## CERTIFICATE OF REGISTRATION

<b>TIN / BRANCH CODE</b> 000-169-318-00000		<b>NAME OF TAXPAYER</b> PHILCOPY CORPORATION		<b>TIN ISSUE DATE</b> October 23, 1979	
<b>REGISTERING OFFICE</b> 793 J.P. RIZAL AVENUE POBLACION, MAKATI CITY, CITY OF MAKATI, NCR, FOURTH DISTRICT, PHILIPPINES 1210		<input checked="" type="checkbox"/> Head Office		<input type="checkbox"/> Branch	
<b>TAX TYPES</b>					
MISCELLANEOUS TAX	0605	December 31, 2000	WITHHOLDING TAX - COMPENSATION	1601C	January 01, 2000
DOCUMENT STAMP TAXES - REGULAR	2000	December 31, 2008	WITHHOLDING TAX - COMPENSATION	1604CF	January 01, 2000
TRAVEL TAX - PTA	0605	December 31, 2004	REGISTRATION FEE	0605	August 12, 1997
CORPORATE INCOME TAX	1702	January 01, 1997	WITHHOLDING TAX - EXPANDED/OTHERS	1604E	January 01, 2000
CORPORATE INCOME TAX	1702Q	July 22, 1998	WITHHOLDING TAX - EXPANDED/OTHERS	1601E	January 01, 2000
VALUE ADDED TAX	2550Q	December 31, 1998	IMPROPERLY ACCUMULATED EARNINGS TAX	0611	December 31, 2015
VALUE ADDED TAX	2550M	January 01, 1997			
<b>TAXPAYER TYPE/S</b> DOMESTIC CORPORATION					
<b>TRADE NAME 1</b> PHILCOPY CORPORATION		<b>CATEGORY</b> Primary		<b>REGISTRATION DATE</b> October 23, 1979	
<b>Line of Business (PSIC)</b> 47739 OTHER RETAIL SALE OF NEW GOODS IN SPECIALIZED STORES, N.E.C.					

**REMINDERS:**

1. PAYMENT OF ANNUAL REGISTRATION FEE ON OR BEFORE JANUARY 31, USING BIR FORM NO. 0605.
2. FILING OF REQUIRED TAX RETURNS TO CONFORM WITH THE ABOVE TAX TYPE/S, WHETHER WITH OR WITHOUT BUSINESS OPERATION, TO AVOID PENALTIES.
3. THE FOLLOWING SHALL LIKEWISE BE ACCOMPLISHED:
  - a. APPLICATION FOR REGISTRATION OF MANUAL BOOKS OF ACCOUNTS AND/OR COMPUTERIZED ACCOUNTING SYSTEM OR COMPONENTS THEREOF (BIR FORM NO. 1900).
  - b. APPLICATION FOR AUTHORITY TO PRINT MANUAL RECEIPTS AND INVOICES (BIR FORM NO. 1906).
4. IMMEDIATELY INFORM THIS DISTRICT OFFICE IN CASE OF TRANSFER/CESSATION OF BUSINESS AND OTHER CONCERNS BY FILING BIR FORM NO. 1905 TO STOP GENERATION OF OPEN CASES.



I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

ISABEL A. PAULINO

REVENUE DISTRICT OFFICER (Signature over Printed Name)

THIS CERTIFICATION MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS





REPUBLIC OF THE PHILIPPINES

## CITY OF MAKATI

BUSINESS PERMITS OFFICE

PERMIT NO. 32135  
32135PAHINTULOT SA PANGANGALAKAL  
(BUSINESS PERMIT)MATALASTAS NG LAHAT:  
(KNOW ALL MEN BY THESE PRESENTS)NA SI / ANG:  
(THAT)

## PHILCOPY CORPORATION

na matatagpuan at may pahatirang sulat sa  
(with postal address at)

793 J.P. RIZAL ST. POBLACION

na itinatag nang may buong karapatan at umiral sa ilalim ng mga batas ng  
(duly recognized and existing under the laws of the)Republika ng Pilipinas, ay pinagkalooban ng pahintulot na mangelakal bilang  
(Republic of the Philippines, is hereby granted the permit to operate as)

RTN SEO

ngayong ika- 21 ng January 2022  
(on this) (day of)Ang pahintulot na ito ay matatapos sa ika- 31 of December 2022  
(this permit expires on)Malibang ito'y maagang bawin at pawalang bisa.  
(unless sooner revoked)ATTY. MARIBERT Q. PAGENTE  
HEAD, BUSINESS PERMITS AND LICENSING OFFICEHON. MAR-LEN ABIGAIL S. BINAY  
PUNONG PANGLUNSOD  
(CITY MAYOR)TAX YEAR : 2022  
O.R. NO. : 4424479BU  
O.R. AMOUNT : 387,945.45QUARTER : 4  
O.R. DATE : 01/14/2022

MAYOR'S PERMIT FEE	9,000.00
BUSINESS TAX	919,689.37
SANITARY PERMIT FEE	600.00
GARBAGE FEE	6,750.00
SIGNBOARD FEE	200.00
ENGINEERING FEE	0.00
INDIVIDUAL MP FEE	5,600.00
INDIVIDUAL HC FEE	5,600.00
MEAT INSPECTION FEE	0.00
FSI FEE	2,482.50
BARANGAY CLEARANCE FEE	7,000.00
OTHER FEES / PENALTY / INTEREST	0.00

TOTAL 956,921.87

## IMPORTANT

Failure to renew this Business Permit within the prescribed period shall subject the taxpayer to a twenty-five percent (25%) surcharge and two percent (2%) penalty per month. Upon closure of business, surrender this permit to City Treasurer's Office on or before the twentieth (20th) day of the month following the quarter to avoid penalty.

Tax Credit as per OR# C3202100150004 P 555,976.42

640954P

ITO AY DAPAT IPASKIL SA HAYAG NA POOK NG KALAKALAN AT DAPAT IPAKITA  
SA SANDALING HINGIN NG MGA KINAUUKULANG MAYKAPANGYARIHAN.

THIS MUST BE POSTED ON CONSPICUOUS PLACE AND BE PRESENTED UPON DEMAND BY PROPER AUTHORITIES.



CONTROL NO.:



REPUBLIC OF THE PHILIPPINES

# CITY OF MAKATI

## BUSINESS PERMITS OFFICE

### BILLING ASSESSMENT

MAYORS PERMIT NO.

25

NAME OF TAXPAYER: PHILCOPY CORPORATION		BUSINESS ID 840954P	MODE OF PAYMENT 4 Quarter/s	DATE BILLED 01/07/2022	STATUS Renewal		
LOCATION/ADDRESS OF BUSINESS: 155 C.E. RIZAL ST. BOHACION			NAME OF BUSINESS: PHILCOPY CORPORATION				
TAX CODE	KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	%INT	SUR. / INT.	TOTAL	PAYMENT APPROVED BY:
	TAX FOR 2022						 CLARIZA V. LABARES OIC, BUSINESS TAX DIVISION OFFICE OF THE CITY ENGINEER
NEW	MAYOR'S PERMIT		5,000.00	0	0.00	5,000.00	
SEC	GEN. MERCHANDISE-NO		4,000.00	0	0.00	4,000.00	PAYMENT RECEIVED BY:
	SERVICES - OTHER CO		9,000.00		0.00	9,000.00	
	CITY LICENSE						<b>Schedule of Payments</b> 1 <sup>st</sup> quarter payment on or before the twentieth (20 <sup>th</sup> ) day of January 2 <sup>nd</sup> quarter payment on or before the twentieth (20 <sup>th</sup> ) day of April 3 <sup>rd</sup> quarter payment on or before the twentieth (20 <sup>th</sup> ) day of July, and 4 <sup>th</sup> quarter payment on or before the twentieth (20 <sup>th</sup> ) day of October
NEW	GEN. MERCHANDISE-NO	104,387,196.06	782,903.97	0	0.00	782,903.97	
SEC	SERVICES - OTHER CO	18,238,053.34	136,785.40	0	0.00	136,785.40	
			919,689.37		0.00	919,689.37	
	SANITARY FEE		600.00	0	0.00	600.00	
	GARBAGE FEE		6,750.00	0	0.00	6,750.00	
	SIGNEBOARD FEE		200.00	0	0.00	200.00	
	ENGINEERING FEE		0.00	0	0.00	0.00	
	INDIVIDUAL MP FEE		5,600.00	0	0.00	5,600.00	
	INDIVIDUAL MC FEE		5,600.00	0	0.00	5,600.00	
	FSI FEE		2,482.50	0	0.00	2,482.50	
	HEAT INSPECTION		0.00	0	0.00	0.00	
	SWAY CLEARANCE		7,000.00	0	0.00	7,000.00	
ASSESSED BY:		Sub Total	956,921.87		0.00	956,921.87	Page : 1/2
		TOTALS Total	956,921.87		0.00	956,921.87	
		Tax Credit				(568,976.42)	
RECOMMENDED BY:		RECOMMENDING APPROVAL BY:		APPROVED BY:		387,945.45	
 ATTY. MARIBERTO Q. PAGENTE		 MAR-LEN ABIGAIL S. BINAY CITY MAYOR					
						FORM NO. 120389	
						FORM NO. 120389	
CLAIM STUB FOR THE MAYOR'S PERMIT							
NAME OF TAXPAYER:		BUSINESS ID	MODE OF PAYMENT	DATE BILLED	STATUS		
PHILCOPY CORPORATION		840954P	4 Quarter/s	01/07/2022	Renewal		
RECEIVED BY:	DATE RECEIVED:	RELEASED BY:	DATE RELEASED:	CLAIM DATE:	AMOUNT TO BE PAID:		
			JAN 07 2022				



**OFFICIAL RECEIPT**  
Republic of the Philippines  
City of Makati  
**OFFICE OF THE TREASURER**



**BUSINESS TAXES AND FEES DIVISION**

Accountable Form No. 51 Revised January, 1992	<b>ORIGINAL</b>
DATE 01/14/2022	No. <b>MKTCT 4424479</b>

PAYOR 840954P PHILCOPY CORPORATION	4424479BU
--	-----------

NATURE OF COLLECTION	FUND AND ACCOUNT CODE	AMOUNT
MAYOR'S PERMIT		9,000.00
SANITARY FEE		600.00
GARBAGE FEE		6,750.00
SIGNBOARD FEE		200.00
INDIVIDUAL MP FEE		5,600.00
INDIVIDUAL HC FEE		5,600.00
FSI FEE		2,482.50
BRGY CLEARANCE		7,000.00
RTN - Gross: 104,387,196.06		782,903.97
SEO - Gross: 18,238,053.34		136,785.40
Less Tax Credit as per OR # GT20210615000368		976.42

AMOUNT IN WORDS  
12/31/2022  
387,945.45  
THREE HUNDRED EIGHTY SEVEN THOUSAND NINE  
HUNDRED FORTY FIVE AND 45/100

<input type="checkbox"/> CASH	DRAWEE BANK	NUMBER	DATE
<input checked="" type="checkbox"/> CHECK	RDO	015561	01/13/2022
<input type="checkbox"/> MONEY ORDER			

RECEIVED THE AMOUNT STATED ABOVE.  
1 of 1  
EMELITA MACPANTAY  
COLLECTING OFFICER

Note: Write the number and date of this receipt on the back of check or money order received.



MAYORS PERMIT NO.

25

CONTROL NO.:



REPUBLIC OF THE PHILIPPINES

CITY OF MANILA

BUSINESS PERMITS OFFICE

BILLING ASSESSMENT

NAME OF TAXPAYER: PHILCOPY CORPORATION	BUSINESS ID 840954P	MODE OF PAYMENT 4 Quarter/s	DATE BILLED 01/07/2022	STATUS Renewal
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 LOCATION/ADDRESS OF BUSINESS:  
 195 J.F. RIZAL ST. FORBES

 NAME OF BUSINESS:  
 PHILCOPY CORPORATION

TAX CODE	KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	%INT	SUR./INT.	TOTAL	PAYMENT APPROVED BY:
	Tax for 2022						CLARIZA V. LABARES CIC, BUSINESS TAX DIVISION
	Mayor's Permit		5,000.00	0	0.00	5,000.00	
RTN	GEN. MERCHANDISE-NO		4,000.00	0	0.00	4,000.00	
SEO	SERVICES - OTHER CO						
			9,000.00		0.00	9,000.00	PAYMENT RECEIVED BY:
	CITY LICENSE					782,903.97	
RTN	GEN. MERCHANDISE-NO	104,387,196.06	782,903.97	0	0.00	136,785.40	
SEO	SERVICES - OTHER CO	18,238,053.34	136,785.40	0	0.00		
			919,689.37		0.00	919,689.37	
	SANITARY FEE		600.00	0	0.00	600.00	
	GARBAGE FEE		6,750.00	0	0.00	6,750.00	
	SIGNBOARD FEE		200.00	0	0.00	200.00	
	ENGINEERING FEE		0.00	0	0.00	0.00	
	INDIVIDUAL MP FEE		5,600.00	0	0.00	5,600.00	
	INDIVIDUAL HC FEE		5,600.00	0	0.00	5,600.00	
	ESI FEE		2,482.50	0	0.00	2,482.50	
	MEAT INSPECTION		0.00	0	0.00	0.00	
	BRGY CLEARANCE		1,000.00	0	0.00	1,000.00	
						956,921.87	
						956,921.87	
						(568,976.42)	
						387,945.45	

## Schedule of Payments

1<sup>st</sup> quarter payment on or before the twentieth (20<sup>th</sup>) day of January

2<sup>nd</sup> quarter payment on or before the twentieth (20<sup>th</sup>) day of April

3<sup>rd</sup> quarter payment on or before the twentieth (20<sup>th</sup>) day of July, and

4<sup>th</sup> quarter payment on or before the twentieth (20<sup>th</sup>) day of October

Page : 1/2

ASSESSED BY:

MAR-LEN ABIGAIL S. BINAY

TOTALS

RECOMMENDING APPROVAL BY:

APPROVED BY:

RECOMMENDED BY:

ATTY. MARIBERTO O. PAGENTE

MAR-LEN ABIGAIL S. BINAY  
CITY MAYOR

FORM NO. 120389

FORM NO. 120389

## CLAIM STUB FOR THE MAYOR'S PERMIT

NAME OF TAXPAYER: PHILCOPY CORPORATION	BUSINESS ID 840954P	MODE OF PAYMENT 4 Quarter/s	DATE BILLED 01/07/2022	STATUS Renewal
RECEIVED BY:	DATE RECEIVED:	RELEASED BY:	DATE RELEASED:	CLAIM DATE:

JAN 07 2022

Republic of the Philippines  
City of MAKATI  
BUSINESS PERMITS OFFICE  
Renewal of Business Permit 2022

**Received**

Bus. I.D. No. PHILC 21801855  
Buss. Name: PhilCopy Corp.  
Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Received By: Roman M. Dela Cruz

Republic of the Philippines  
City of MAKATI  
BUSINESS PERMITS OFFICE  
Renewal of Business Permit 2022

**Received**

Bus. I.D. No. PHILC 2180471  
Buss. Name: PhilCopy Corp.  
Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Received By: Roman M. Dela Cruz

Republic of the Philippines  
City of MAKATI  
BUSINESS PERMITS OFFICE  
Renewal of Business Permit 2022

**Received**

Bus. I.D. No. PHILC 2180471  
Buss. Name: PhilCopy Corp.  
Date: 1-9-22 Time: \_\_\_\_\_  
Received By: Roman M. Dela Cruz



Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
**(Platinum Membership)**

THIS IS TO CERTIFY THAT

**PHILCOPY CORPORATION**  
793 JP Rizal Ave., Poblacion ,  
Makati City , Metro Manila , NCR , Philippines

is registered in the *Philippine Government Electronic Procurement System (PhilGEPS)* on 22-Jun-2001 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **PHILCOPY CORPORATION** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 11-May-2022

Issued this 06th day of May 2021.

This is a system generated certificate. No signature is required.





## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

# List of Eligibility Documents

of

## PHILCOPY CORPORATION

793 JP Rizal Ave., Poblacion ,  
Makati City , Metro Manila , NCR , Philippines

<b>SEC Certificate</b>	Registration Date : 22-Nov-1979 SEC Certificate Number : 89173
<b>Mayors Permit</b>	Expiration Date : 31-Dec-2022 Permit Number : 32135 Place of Issue : MAKATI CITY Issued By / Signatory : HON. MAR-LEN ABIGAIL S. BINAY Issuance Date : 21-Jan-2022
<b>Tax Clearance</b>	Expiration Date : 10-Feb-2023 TCC Number : 08A-049-02-10-R0100-2022-M Issued By / Signatory : ANNE M. REYES Issuance date : 10-Feb-2022
<b>Audited Financial Statement</b>	Date of Filing : 29-Apr-2021 Current Asset : 593,199,864.96 Total Asset : 625,742,045.52 Current Liabilities : 307,788,768.15 Total Liabilities : 307,788,768.15 Name of Auditor : GUILLERMA M. GUMERA BIR RDO Code : 49
<b>PCAB License</b>	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



Republic of the Phil.  
SECURITIES AND EXCHANGE  
EDSA, Greenhills, Mandaluyong  
Metro-Manila

DATE TODAY 23/10	TEMPORARY NUMBER T 850940
REGION I	REVENUE DISTRICT OFFICE I
THE NUMBER INDICATED ABOVE IS YOUR TEMPORARY TAXPAYER/ACCOUNT NUMBER. YOU MAY USE IT IN YOUR TRANSACTIONS WITH THE BIR. PRESENT THIS CARD TO THE BIR OFFICE TO OBTAIN YOUR TAXPAYER/ACCOUNT NUMBER CARD.	
YOUR BIR REPRESENTATIVE	

Reg. No. 85113

TO ALL TO WHOM THESE PRESENTS MAY COME, GREETINGS:

WHEREAS, Articles of Incorporation duly signed and acknowledged for the  
organization of the PHILIPPINE COPIER CORPORATION

under and in accordance with the provisions of Act of the Philippine Commission  
Numbered Fourteen hundred and fifty-nine, enacted March first, Nineteen hun-  
dred and six, as amended by Acts of the Philippine Legislature, Numbered Fifteen  
hundred and six, Fifteen hundred and sixty-five, Sixteen hundred and thirty,  
Seventeen hundred and forty-four, Eighteen hundred and thirty-four, Eighteen  
hundred and ninety-five, Twenty hundred and three, Twenty hundred and twelve,  
Twenty hundred and thirty-seven, Twenty hundred and ninety-two, Twenty-one  
hundred, Twenty-one hundred and thirty-five, Twenty-four hundred and fifty-two,  
Twenty-seven hundred and twenty-eight, Twenty-seven hundred and ninety-two,  
Twenty-nine hundred, Twenty-nine hundred and ninety-four, Thirty-five hundred  
and eighteen, Thirty-six hundred and ten, Thirty-seven hundred and forty-one,  
Thirty-eight hundred and forty-nine and Thirty-eight hundred and fifty, and  
Commonwealth Acts Numbered Two hundred and eighty-seven, and Four hun-  
dred and thirty-seven, were presented for filing in this Commission on  
October 5, 1979

and a copy of which said Articles is hereto  
attached:

Now, THEREFORE, by virtue of the powers and duties vested in me by law, I  
hereby certify that the said Articles of Incorporation were, after due exami-  
nation to determine whether they are in accordance with law, duly registered in  
this Commission on the 23 day of October, A.D. 1979, Nineteen hundred and seventy-nine.

IN TESTIMONY WHEREOF, I have hereunto set my  
hand and caused the seal of this Commission to be  
affixed at Mandaluyong, Metro-Manila, Philippines, this 23 day  
of October, in the year of our Lord  
nineteen hundred and seventy-nine.

JULIO A. SOLAT, JR.  
Associate Commissioner

<b>Annual Income Tax Return</b> Page 8 - Schedules 12 & 13		BIR Form No. <b>1702-RT</b> June 2013	 1702-RT06/13P8
Taxpayer Identification Number (TIN)		Registered Name	
000 - 159 - 318 - 000		PHILCOPY CORPORATION	

**Schedule 12 - Supplemental Information (Attach additional sheet/s, if necessary)**

I) Gross Income/Receipts Subjected to Final Withholding	A) Exempt	B) Actual Amount/Fair Market Value/Net Capital Gains	C) Final Tax Withheld/Paid
1 Interests	0	0	0
2 Royalties	0	0	0
3 Dividends	0	0	0
4 Prizes and Winnings	0	0	0

II) Sale/Exchange of Real properties	A) Sale/Exchange #1	B) Sale/Exchange #2
5 Description of Property (e.g. land, improvement, etc.)		
6 OCT/TCT/CCT/Tax Declaration No.		
7 Certificate Authorizing Registration (CAR) No.		
8 Actual Amount/Fair Market Value/Net Capital Gains		
9 Final Tax Withheld/Paid		

III) Sale/Exchange of Shares of Stock	A) Sale/Exchange #1	B) Sale/Exchange #2
10 Kind(PS/CS)/Stock Certificate Series No.		
11 Certificate Authorizing Registration (CAR) No.		
12 Number of Shares		
13 Date of Issue (MM/DD/YYYY)		
14 Actual Amount/Fair Market Value/Net Capital Gains		
15 Final Tax Withheld/Paid		

IV) Other Income (Specify)	A) Other Income #1	B) Other Income #2
16 Other Income Subject to Final Tax Under Sections 57(A)/127/others of the Tax Code, as amended (Specify)		
17 Actual Amount/Fair Market Value/Net Capital Gains		
18 Final Tax Withheld/Paid		

19 Total Final Tax Withheld Paid (Sum of Items 1C to 4C, 9A, 9B, 15A, 15B, 18A & 18B) 0

**Schedule 13 - Gross Income/Receipts Exempt from Income Tax**

1 Return of Premium (Actual Amount/Fair Market Value) 0

I) Personal/Real Properties Received thru Gifts, Bequests, and Devices	A) Personal/Real Properties #1	B) Personal/Real Properties #2
2 Description of Property (e.g. land, improvement, etc.)		
3 Modes of Transfer (e.g. Donation)		
4 Certificate Authorizing Registration (CAR) No.		
5 Actual Amount/Fair Market Value		

II) Other Exempt Income/Receipts	A) Other Exempt Income #1	B) Other Exempt Income #2
6 Other Exempt Income/Receipts Under Sec. 32 (B) of the Tax Code, as amended (Specify)		
7 Actual Amount/Fair Market Value/Net Capital Gains		

8 Total Income Receipts Exempt From Income Tax (Sum of Items 1, 5A, 5B, 7A & 7B) 0





**efps**

e-Filing and Payment System

**Bureau of Internal Revenue**  
Republic of the Philippines

BIR eFPS has received the payment confirmation for your tax return from LBP.

TIN	000 - 169 - 318 - 000
Taxpayer's Name	PHILCOPY CORPORATION
Tax Type	IT
Return Period	12/31/2020
Transacting Bank	LBP (086000)
Reference Number	122100041234499
Payment Transaction Number	210602942
Payment Transaction Date	04/14/2021
Actual Amount Paid	268446.00
LBP's Confirmation Number	00041420211349370410

Please refer to the Tax Return Inquiry facility to check the status of your payment.

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Internal Revenue

2011 Issues

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DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

TIN	: 000-169-318-000
Name	: PHILCOPY CORPORATION
RDO	: 049
Form Type	: 1702
Reference No.	: 122100041234499
Amount Payable (Over Remittance)	: 268,446.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2020
Date Filed	: 04/13/2021
Tax Type	: IT

**Proceed to Payment**